

# CODE OF CONDUCT FOR PROHIBITION OF INSIDER TRADING

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## 1. BACKGROUND AND OBJECTIVE

Securities and Exchange Board of India (hereinafter referred to as "SEBI" has promulgated the Securities and Exchange Board of India (Prohibition of Insider Trading) Regulations, 2015 (hereinafter referred to as the "**Regulations**"), amended from time to time.

The objective of the Regulations is to prevent Insider Trading by prohibiting trading, communicating, counseling or procuring Unpublished Price Sensitive Information. Insider Trading is an unethical practice resorted to by those in power and privy to certain unpublished price sensitive information relating to a company to profit at the expense of the general investors who do not have access to such information.

Raj Television Network Limited (herein after referred as "Raj TV" or "the Company") is a public company whose equity shares are listed on National Stock Exchange of India Limited ("NSE") and BSE Limited ("BSE") and subject to the rules and regulations issued by the Securities and Exchange Board of India ("SEBI"). The Company has framed "The Code of Conduct for Prevention of Insider Trading" which is binding on all the insiders during the course of performance of their duties. This Code is in line with the policy of the Company to implement and practice the principles of Corporate Governance based on fairness, transparency, integrity, honesty and accountability, consistently being followed by the Company in all its business practices and dealings. The Company recognises that strict observance of the Code is a basic pre-requisite for ensuring full confidentiality of all "Unpublished Price Sensitive Information" and to build general investor confidence and stakeholder credibility. Unless otherwise stated, this policy applies to the Promoters, Directors, Key Managerial Personnel, Employees, Designated Persons and their immediate relatives as defined in this Code.

The SEBI Regulations prohibits an insider from Trading (as defined below) in the Securities of a company listed on any stock exchange when in possession of any UPSI.

## 2. DEFINITIONS

"Act" shall mean the SEBI Act, 1992 (15 of 1992).

"Audit Committee'" shall mean committee of the Board of the Company constituted pursuant to the provisions of Section 177 of the Companies Act, 2013 read with Regulation 18 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015. ("SEBI LODR").

"Board" shall mean the board of Directors of the Company.

"Compliance Officer" means the Managing Director of the Company under this Code, or such other senior officer designated as such and reporting to the Board, or the head of the organization in case the Board is not there, who is financially literate and is capable of appreciating requirements for legal and regulatory compliance under the SEBI Regulations and who shall be responsible for compliance of policies, procedures, maintenance of records, monitoring adherence to the rules for the preservation of UPSI, monitoring of Trades and implementation of the codes specified under the SEBI Regulations under the overall supervision of the Board.

## "Connected Person" means-

- i. A Director of the Company;
- ii. A Key Managerial Personnel of the Company;
- iii. An Officer of the Company;
- iv. Any person who is or has been in a contractual, fiduciary or employment relationship at any time in the six-month period prior to the date of determining whether that person, as a result of such relationship, was, directly or indirectly, allowed access to UPSI or reasonably expected to be allowed access to UPSI;
- v. Any person who is or has been in frequent communication with an Officer of the Company at any time in the six-month period prior to the date of determining whether that person, as a result of such frequent communication, was, directly or indirectly, allowed access to UPSI or reasonably expected to be allowed access to UPSI;
- vi. An employee of the Company who has access to UPSI or is reasonably expected to have access to UPSI; &



vii. Any person who has a professional or business relationship with the Company, whether temporary or permanent, and that relationship directly or indirectly, allows access to UPSI or is reasonably expected to allow access to UPSI;

Without prejudice to the generality of the foregoing, the persons enumerated below shall be deemed to be Connected Persons unless the contrary is established –

- i. A relative of connected persons as specified above in (i) to (vii);
- ii. A holding company, associate company or subsidiary company;
- iii. An intermediary as specified in Section 12 of the Act or an employee or director thereof;
- iv. An investment company, trustee company, asset management company or an employee or director thereof;
- v. An official of a stock exchange or of clearing house or corporation;
- vi. A member of the board of trustees of a mutual fund, a member of the board of directors of the asset management company of a mutual fund or in each case, an employee thereof;
- vii. A member of the board of directors or an employee, of a public financial institution as defined in section 2 (72) of the Companies Act, 2013;
- viii. An official or an employee of a self-regulatory organization recognized, or authorized by the SEBI;
  - ix. A banker of the Company; and
  - x. A concern, firm, trust, Hindu undivided family, company or association of persons wherein a Director of the Company or his Relative or banker of the Company, has more than ten percent of holding or interest.
- xi. A firm or its partner or its employee in which a connected person as specified in (i) to (vii) is also a partner;
- xii. A person sharing household or residence with a connected person as specified in (i) to (vii).

"Contra trade" means a Trade or transaction which involves buying or selling Securities of the Company and within six months trading or transacting in an opposite transaction involving sell or buy following the prior transaction.

## "**Designated Person**" shall consist of:

- i. Promoters of the Company.
- ii. Directors and Key Managerial Personnel of the Company and its material subsidiaries.
- iii. Employees in the Finance and Accounts, Corporate Planning, Legal, Enterprise Risk Management, Corporate Strategy, Investor Relations, Information Security, Data Privacy, Mergers & Acquisitions, Corporate Secretarial, Marketing, Compensation and Benefits and any other departments of the Company and its material subsidiaries, if any, on the basis of their functional role or that have access to UPSI, designated from time to time.
- iv. Chief Executive Officer ("CEO") and employees up to two levels below CEO of the Company and material subsidiaries.
- v. Executive Secretaries of Directors, Key Managerial Personnel and Executive Officers of the Company, any other support staff of the company, such as IT staff or secretarial staff who are likely to have access to UPSI.
- vi. Any other person designated on the basis of their functional role and such function would provide access to UPSI.

"Director" shall have the meaning assigned to it under the Companies Act, 2013.

"Generally available information" means information that is accessible to the public on a nondiscriminatory basis and shall not include unverified event or information reported in print or electronic media. For example, information which is published on the website of stock exchange(s) where the Securities of the Company are listed or published by way of a press release by the Company, would ordinarily be considered generally available.

**"Immediate Relative"** means a spouse of a person, and includes parent, sibling, and child of such person or of the spouse, if they are either dependent financially on such person, or consults such person in taking decisions relating to Trading in Securities.



"Insider" means any person who is:

- i. a Connected Person or
- ii. in possession of or having access to UPSI.

## "Key Managerial Personnel" in relation to a company, means-

- i. the Chief Executive Officer or the Managing Director or the Manager;
- ii. the Whole Time Director;
- iii. the Chief Financial Officer;
- iv. the Company Secretary and
- v. Such other officer as may be prescribed under the Companies Act 2013.

"Leak of UPSI" shall refer to such act / circumstance(s) by virtue of which an UPSI is made available or becomes available, by any means or mode to any person, association, body, firm, agency, society, entity or to a group thereof, whether registered or otherwise before becoming its generally available and which shall also include any purported attempt thereof.

Explanation: It covers the instances where the UPSI has been shared by a person to any person, association, body, firm, agency, society, entity or to a group thereof except in compliance with applicable law.

"Legitimate purpose" shall include sharing of UPSI in the ordinary course of business by an Insider with partners, collaborators, lenders, customers, suppliers, merchant bankers, legal advisors, auditors, insolvency professionals or other advisors or consultants, provided that such sharing has not been carried out to evade or circumvent the prohibitions of these regulations. **Annexure 8** provides an illustrative list of "legitimate purposes".

**"Material financial relationship**" shall mean a relationship in which one person is a recipient of any kind of payment such as by way of a loan or gift from a Designated Person during the immediately preceding twelve months, equivalent to at least 25% of the annual income of such Designated Person but shall exclude relationships in which the payment is based on arm's length transactions.

"Officer" shall have the meaning assigned to it under the Companies Act, 2013.

## "Promoter and Promoter Group":

- i. "**Promoter**" shall have the meaning assigned to it under the SEBI (Issue of Capital and Disclosure Requirements) Regulations, 2018 or any modification thereof.
- ii. **"Promoter Group**" shall have the meaning assigned to it under the SEBI (Issue of Capital and Disclosure Requirements) Regulations, 2018 or any modification thereof.

"Relatives" shall mean the following

- i. spouse of the person;
- ii. parent of the person and of its spouse;
- iii. sibling of the person and of its spouse;
- iv. child of the person and of its spouse;
- v. spouse of the person referred in (iii) and (iv) above

"Securities" shall have the meaning assigned to it under the Securities Contracts (Regulations) Act, 1956 or any modification thereof.

"**Trading**" or Trade means and includes subscribing, redeeming, switching, buying, selling, dealing, or agreeing to subscribe, redeem, switch, buy, sell, pledge (including revocation or invocation thereof), deal in the Company's Securities either directly or through portfolio management services, and "trade" shall be construed accordingly.

**Trading day**" means a day on which the recognized stock exchanges are open for trading.



**"Unpublished Price Sensitive Information" ("UPSI")** means any information, relating to a Company or its Securities, directly or indirectly, that is not generally available information which upon becoming generally available, is likely to materially affect the price of the Securities and shall, ordinarily including but not restricted to, information relating to the following:

- i. Financial results, guidance;
- ii. Dividends;
- iii. Change in capital structure;
- iv. Mergers, de-mergers, acquisitions, delisting, disposals and expansion of business, award or termination of order/contracts not in the normal course of business and such other transactions;
- v. Changes in key managerial personnel (KMP) as defined under the Companies Act, 2013, other than due to superannuation or end of term, and resignation of a Statutory Auditor or Secretarial Auditor;
- vi. Change in Rating(s) other than ESG rating(s);
- vii. Fund raising proposed to be undertaken;
- viii. Agreements, by whatever name called, impacting the management and control of the company;
- ix. fraud or defaults by the company, its promoter, director, key managerial personnel, or subsidiary or arrest of key managerial personnel, promoter or director of the company, whether occurred within India or abroad;
- x. Resolution plan/ Restructuring/one-time settlement in relation to loans/borrowings from banks/financial institutions;
- xi. admission of winding-up petition filed by any party /creditors and admission of application by the Tribunal filed by the corporate applicant or financial creditors for initiation of corporate insolvency resolution process against the company as a corporate debtor, approval of resolution plan or rejection thereof under the Insolvency and Bankruptcy Code, 2016;
- xii. Initiation of forensic audit (by whatever name called) by company or any other entity for detecting misstatement in financials, misappropriation/ siphoning or diversion of funds and receipt of final forensic audit report;
- xiii. Action(s) initiated or orders passed within India or abroad by any regulatory, statutory, enforcement authority or judicial body against the listed entity or its directors, key managerial personnel, senior management, promoter or subsidiary, in relation to the listed entity;
- xiv. Outcome of any litigation(s) or dispute(s) which may have an impact on the listed entity;
- xv. Giving of guarantees or indemnity or becoming a surety, by whatever named called, for any third party, by the company not in the normal course of business;
- xvi. Granting, withdrawal, surrender, cancellation or suspension of key licenses or regulatory approvals;
- xvii. Such other matters as may be specified under the SEBI regulations or decided by the Company from time to time.

## **Explanation 1-** For the purpose of sub-clause (ix):

'Fraud' shall have the same meaning as referred to in Regulation 2(1)(c) of Securities and Exchange Board of India (Prohibition of Fraudulent and Unfair Trade Practices relating to Securities Market) Regulations, 2003.

'Default' shall have the same meaning as referred to in Clause 6 of paragraph A of Part A of Schedule III of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing regulations").

**Explanation 2-** For identification of events enumerated in this clause as unpublished price sensitive information, the guidelines for materiality referred at paragraph A of Part A of Schedule III of the Listing regulations as may be specified by the Board from time to time and materiality as referred at paragraph B of Part A of Schedule III of the Listing Regulations shall be applicable."

Information is 'non-public' or 'unpublished' until it has been widely disseminated to the public (through, for example, a filing with the NSE, BSE a press conference or a release) or is accessible to the public on a non-discriminatory basis.

Words and expressions used and not defined in this code but defined in the Act, the Securities Contracts (Regulation) Act, 1956, the Depositories Act, 1996 or the Companies Act, 2013 and rules and regulations made thereunder shall have the meanings respectively assigned to them in those legislations.



## 3. Duties of the Compliance Officer:

The Compliance Officer shall be responsible for:

- i. Setting forth policies in relation to the implementation of the Code of Conduct and the Regulations in consultation with the Board/Audit Committee;
- ii. Prescribing procedures for various activities referred to in the Code of Conduct and the Regulations;
- iii. Compliance with the policies and procedures referred hereinabove;
- iv. Monitoring adherence to the regulations for the preservation of UPSI;
- v. Grant of pre-clearance approvals to the Designated Persons for trading in the Company's Securities by them / their Immediate Relatives and monitoring of such trading;
- vi. Implementation of Code of Conduct under the general supervision of the Audit Committee and the overall supervision of the Board of the Company;
- vii. The Compliance Officer shall assist all the Designated Persons in addressing any clarifications regarding the Regulations and this Code of Conduct;
- viii. Educate individuals and make them aware of the duties and responsibilities attached to the receipt of UPSI, and the liability in case of misuse or unwarranted use of such information or communication;
  - ix. The Compliance Officer shall close the trading window for such periods as he/she may deem fit in compliance with the provisions of this code;
  - x. Maintenance of records as required under this Code of Conduct;
- xi. Report all details of trading in securities by the Designated Persons including any violations of the Code of Conduct to the Audit Committee and the Board on quarterly basis.

## 4. PROHIBITION ON COMMUNICATING OR PROCURING UPSI

- I. An Insider shall not, directly or indirectly,
  - i. Trade in Securities of the Company that are listed or proposed to be listed when in possession of UPSI;
  - ii. Trade in Securities of the Company except when the Trading Window is open and the Insider is not in possession of UPSI; and
  - iii. Provide advice/ tips to any third party on trading in Company's securities while in possession of UPSI.
- II. Trading in Securities of other companies: No Designated Person while in possession of unpublished price sensitive information about any other public company gained in the course of employment with the Company shall, (a) Trade in the Securities of the other public company, (b) "tip" or disclose such material non-public information concerning that company to anyone, or (c) give trading advice of any kind to anyone concerning the other public company.
- III. No Designated Person shall take positions in derivative transactions in the Securities of the Company at any time.
- IV. The restriction in 3 (1) above may not apply to:
  - i. A transaction that is an off-market inter-se transfer between Insiders who were in possession of the same UPSI without being in breach of this code and both parties had made a conscious and informed Trade decision.
  - ii. A transaction carried out through block deal window mechanism between persons who were in possession of UPSI without being in breach of this Code and both parties had made a conscious and informed Trade decision.
  - iii. A transaction carried out pursuant to statutory or regulatory obligation;
  - iv. A transaction undertaken pursuant to the exercise of stock options and the exercise price is predetermined with applicable regulations; and
  - v. Trades pursuant to a Trading Plan (as defined below) set up in accordance with this Code and SEBI Regulations.



## 5. TRADING WINDOW

- 1) The Compliance Officer shall notify a 'trading window' during which the Designated Persons may Trade in the Company's Securities after securing pre-clearance from the Compliance Officer in accordance with this Code.
- 2) Designated Persons and their Immediate Relatives shall not Trade in the Company's Securities when the trading window is closed.
- 3) The trading window shall generally be closed for all Designated Persons between the sixteenth day prior to the last day of any financial period for which results are required to be announced by the Company till 48 hours after disclosure of such financial results.
- 4) Additionally, the trading window shall be closed in particular for a Designated Person or class of Designated Persons when the Compliance Officer determines that a Designated Person or class of Designated Persons can reasonably be expected to have possession of UPSI, for such periods as determined by the Compliance Officer. Designated Person or class of Designated Persons will receive a notification on such special blackout periods.
- 5) The trading window may be re-opened after closure, not earlier than 48 hours after the UPSI in question becomes generally available information or is no longer classified as UPSI.
- 6) The trading window restriction shall not apply for below cases;
  - i. Off-market *inter-se* transfer between insiders who were in possession of the same UPSI without violating the Code and both parties had made a conscious and informed trade decision.
  - ii. Transaction carried out through the block deal window mechanism between persons who were in possession of the UPSI without violating the Code and both parties had made a conscious and informed trade decision
  - iii. Transaction carried out pursuant to a statutory or regulatory obligation to carry out a bona fide transaction.
  - iv. Transaction undertaken pursuant to the exercise of stock options in respect of which the exercise price was pre-determined in compliance with applicable regulations.
  - v. Trades executed as per the Trading Plan set up in accordance with the Code.
  - vi. Pledge of shares for a *bona fide* purpose such as raising of funds, subject to pre- clearance by the Compliance Officer.
  - vii. Transactions undertaken in accordance with respective regulations made by SEBI, such as acquisition by conversion of warrants or debentures, subscribing to rights.

## 6. PRE- CLEARANCE OF TRADING

i. All Designated Persons who intend to Trade in Securities of the Company (either in their own name or through their Immediate Relatives) i.e., buy/ sell/ gift/ transfer/ pledge/ un-pledge etc. in Securities of the Company during the trading window open period and if the value of the securities likely to be traded, whether in one transaction or a series of transactions over any calendar quarter, aggregates to a Traded value in excess of Rs.5,00,000/- (Rupees Five Lakh Only), should pre-clear the transactions by making an application in the format set out in **Annexure 1** to the Compliance Officer indicating the estimated number of units of Securities that the Designated Person or Immediate Relative(s) intends to trade and such other details as specified in the form and also declare that the applicant is not in possession of UPSI as per **Annexure 2**.



- ii. The Compliance Officer shall not approve any proposed Trade by Designated Person if the Compliance Officer determines that such Designated Person is in possession of UPSI even though the trading window is open.
- iii. The Compliance Officer may, after being satisfied that the application and undertaking are true and accurate, approve Trading by a Designated Person, on the condition that the Trade so approved shall be executed within seven trading days following the date of approval.
- iv. The Board of Directors of the Company shall be the approving authority for the pre- clearance application of Compliance Officer.
- v. The Designated Person shall, within two days of the execution of the Trade, submit the details of such Trade to the Compliance Officer as per **Annexure 3**. In case the transaction is not undertaken, a report to that effect shall be filed in the said form.
- vi. If the pre-cleared Trade is not executed within seven trading days after the approval is given, the Designated Person must secure pre-clearance of the transaction again.
- vii. Pre-clearance of Trades shall not be required for a trade executed as per an approved trading plan or pursuant to Transmission of securities.
- viii. A Designated Person who Trades in securities of the Company without complying with the preclearance procedure as envisaged in this Code or gives false undertakings and/or makes misrepresentations in the undertakings executed by him/her while complying with the pre- clearance procedure shall be subjected to the penalties as envisaged in this Code.

## 7. ADDITIONAL TRADING RESTRICTIONS ON DESIGNATED PERSONS

- i. No Designated Person shall enter into derivative transactions in respect of Securities of the Company.
- ii. All Designated Persons who trade in Securities of the Company shall not enter into a Contra Trade during the next six months following the prior transaction. In case of any Contra Trade is executed, inadvertently or otherwise, in violation of such a restriction, the profits from such trade shall be liable to be disgorged for remittance to SEBI for credit to the Investor Protection and Education Fund administered by SEBI.
- iii. The above restriction on Contra Trade shall not apply in case of exercise / sale of provided the Designated Persons do not possess UPSI and the sale is executed when the trading window is open and after obtaining pre-clearance.
- iv. The above restriction on Contra Trade shall also not apply in case of transmission of securities.

## 8. TRADING PLAN

- i. A Designated Person shall be entitled to formulate a Trading Plan that complies with the SEBI Regulations ("Trading Plan") and present it to the Compliance Officer for approval and public disclosure. The Trading Plan may be executed only after the plan is approved by the Compliance officer and disclosed to the stock exchanges on which the Securities of the Company are listed.
- ii. Designated Person may delegate discretionary authority to his/her broker, but in no event Designated Person may consult with the broker regarding executing transactions, or otherwise disclose information to the broker concerning the Company that might influence the execution of transactions, under the Trading Plan after it commences.

The Trading Plan once approved shall be irrevocable and the Designated Person shall mandatorily have to implement the plan, without being entitled to either deviate from it or to execute any trade in the Securities outside the scope of the Trading Plan as otherwise provided under the SEBI regulations.



However, the implementation of the Trading Plan shall not be commenced, if at the time of formulation of the plan, the Designated Person is in possession of UPSI and the said information has not become generally available information at the time of the commencement of implementation. The commencement of the Trading Plan shall be deferred until such UPSI becomes generally available information.

## 9. DISCLOSURE REQUIREMENTS

## I. Initial Disclosure

- i. Every person, on appointment as a Key Managerial Personnel or a Director of the Company or upon becoming a Promoter or member of the promoter group, shall disclose his / her and Immediate Relatives' holding of Securities of the Company as on the date of appointment or becoming a Promoter, to the Company within seven days of such appointment or becoming a promoter, as per Form A set out in **Annexure 4**.
- ii. Every Designated Person shall disclose details like Permanent Account Number or any other identifier authorized by law, names of educational institutions from which they have graduated and names of their past employers for the following:

(i)Immediate Relative; (ii) persons with whom such Designated Person(s) shares a material financial relationship; (iii) phone and mobile numbers which are used by them.

## II. Continual Disclosure:

- i. Every Designated Person and member of promoter group of the Company including their Immediate relatives shall disclose the number of Securities acquired or disposed of within two trading days of such transaction if the value of the Securities Traded, whether in one transaction or a series of transactions over any calendar quarter, aggregates to a Traded value in excess of INR 10,00,000 (ten lakh rupees) or such other value prescribed under SEBI Regulations or other applicable law, as per Form B set out in **Annexure 5**.
- ii. Every Designated Person shall disclose names and Permanent Account Number or any other identifier authorized by law of the following persons to the Company on an annual basis and as and when the information changes: (i) Immediate Relative; (ii) persons with whom such Designated Person(s) shares a material financial relationship; (iii) Phone and mobile numbers which are used by them.
- iii. Any off-market trade done as per paragraph 4(6)(i) of this Code shall be reported by the Insiders to the company within two working days.

## III. Disclosures by other Connected Persons

The Compliance Officer may, require any other Connected Person to disclose the holdings and Trading in securities of the Company as per Form C set out in **Annexure 6** at such frequency as he / she may determine.

## 10. MECHANISM FOR PREVENTION OF INSIDER TRADING

- i. The Whole Time Director or such other analogous person of the Company, in consultation with the Compliance Officer and/or Chief Legal Officer and other relevant members of the Company's senior management, shall put in place and take steps to maintain adequate and effective system of internal controls in place for compliance with SEBI Regulations, including periodic process review to evaluate the effectiveness of such internal controls and other matters stated therein.
- ii. The Board shall ensure that the MD and other members of Company's senior management referred above have taken steps to comply with requirements of Paragraph 10(1) above.
- iii. The Audit Committee shall review compliance the provisions of SEBI Regulations at least once in a financial year and shall verify that the systems for internal control are adequate and are operating effective.

## **11. MISCELLANEOUS**

i. The Board shall be empowered to amend, modify, and interpret this Code of Conduct and such Code and same shall be effective from such date that the Board may notify in this behalf.



- ii. The Compliance Officer shall provide the Audit Committee of the Board, on a quarterly basis, update on compliance under this code, any violations of this Code and other matters as may be directed by the Audit Committee from time to time.
- iii. The Compliance Officer shall maintain (a) an updated list of Designated Persons, and (b) records of disclosures and pre-clearance applications and undertakings for a period of eight years; and (c) any other information that is required pursuant to SEBI Regulations.
- iv. The Board is required to ensure that a structured digital database is maintained of every person in possession of UPSI containing (i) the nature of UPSI; (ii) names of such persons who have shared the information; (iii) names of such persons with whom information is shared under SEBI Regulations along with the Permanent Account Number or any other identifier authorized by law where Permanent Account Number is not available. Such database shall be maintained internally with adequate internal controls and checks such as time stamping and audit trails to ensure non- tampering of the database.
- v. The company may engage such market intermediary or any other person, who is required to handle UPSI and who have formulated a code of conduct as per the requirements of PIT Regulations. In case such persons observe that there has been a violation of SEBI Regulations, then they shall inform the Board promptly.
- vi. The Company has adopted the amended Infosys Code on Fair Disclosures and Investor Relations available at <u>www.rajtvnet.in</u> to regulate the Company's practices and procedures for fair disclosure of UPSI. Any suspected violation of Leak of UPSI or violation of this Code can be reported under whistle blower policy.
- vii. Retaliation for reporting suspected violations is strictly prohibited under this Code: Employee who reports any alleged violations of insider trading laws in accordance with the informant mechanism under the Regulations, will be protected against any discharge, termination, demotion, suspension, threats, harassment, directly or indirectly or discrimination.
- viii. Intermediary or fiduciary engaged by the Company shall put in place adequate and effective system of internal controls to ensure compliance with the requirements given in the SEBI Regulations to prevent insider trading.
- ix. It is the responsibility of the Connected Person to ensure compliance with this Code.
- x. The policy and procedure for inquiry in case of Leak of UPSI or suspected Leak of UPSI is enclosed as **Annexure-7** and forms integral part of this Code.

The Company shall have a process for how and when persons are brought 'inside' on sensitive transactions, and such process may be determined by the Company from time to time. Individuals should be made aware of the duties and responsibilities attached to the receipt of inside information, and the liability that attaches to misuse or unwarranted use of such information.

## **12. PENALTY FOR INSIDER TRADING**

## AN EXTRACT OF SECTIONS 15G AND 24 of THE SEBI ACT, 1992

If any insider who, –

- 1) either on his own behalf or on behalf of any other person, deals in securities of a body corporate listed on any stock exchange on the basis of any unpublished price-sensitive information; or
- 2) Communicates any unpublished price-sensitive information to any person, except as required in the ordinary course of business or under any law; or
- 3) Counsels, or procures for any other person to deal in any securities of anybody corporate on the basis of unpublished price-sensitive information,

shall be liable to a penalty which shall not be less than Rs. 10 lakh but which may extend to Rs. 25 crores or 3 times the amount of profits made out of insider trading, whichever is higher., which may include wage freeze, suspension, recovery etc.



The stock exchanges or any other appropriate regulatory authority shall also be informed of the violation of this Code/ Regulations in such form and such manner as may be specified by SEBI from time to time, so that appropriate action may be taken. Any amount collected as penalty under this Code shall be credited to the Investor Protection and Education Fund administered by SEBI.

## Offences

Without prejudice to any award of penalty by the adjudicating officer under this Act, if any person contravenes or attempts to contravene or abets the contravention of the provisions of this Act or of any rules or regulations made thereunder, he shall be punishable with imprisonment for a term which may extend to ten years, or with fine, which may extend to Rs. 25 Crores or with both.

If any person fails to pay the penalty imposed by the adjudicating officer or fails to comply with any of his directions or orders, he shall be punishable with imprisonment for a term which shall not be less than one month but which may extend to ten years, or with fine, which may extend to Rs. 25 crores or with both.

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#### APPLICATION FOR PRE-TRADING APPROVAL

To,

The Compliance Officer, Raj Television Network Limited.

Pursuant to the SEBI (Prohibition of Insider Trading) Regulations, 2015 and the Company's Insider Trading Policy, I seek approval to purchase / sell / subscribe \_\_\_\_\_\_ equity shares of the Company as per details given below:

| 1.  | Name of the applicant                            |                               |
|-----|--|-------------------------------|
| 2.  | Employee Code/ID                                 |                               |
| 3.  | Designation                                      |                               |
| 4.  | Relationship with the Applicant                  |                               |
| 4.  | (Self/Immediate Relative)                        |                               |
| 5.  | Number of securities held as on date             |                               |
| 6.  | Folio No. / DP ID / Client ID No.                |                               |
|     |  | A. Purchase of securities     |
|     |  | B. Subscription to securities |
| 7.  | The proposal is for                              | C. Sale of securities         |
|     |  | D. Pledge                     |
|     |  | E. Un-Pledge                  |
| 8.  | Proposed date of trading in securities           |                               |
| 9.  | Estimated number of securities proposed to be    |                               |
| 9.  | purchased/subscribed/sold/pledge                 |                               |
| 10. | Current market price (as on date of application) |                               |
|     | Whether the proposed transaction will be through |                               |
| 11. | stock  |                               |
|     | exchange or off-market trade                     |                               |
| 12. | Folio No. / DP ID / Client ID No. where the      |                               |
| 12. | securities will be credited / debited            |                               |

I enclose herewith the Undertaking signed by me.

Signature: Name: Employee Code/ID: Designation:



## UNDERTAKING TO BE ACCOMPANIED WITH THE APPLICATION FOR PRE-CLEARANCE

To, The Compliance Officer, Raj Television Network Limited.

| I,                     | being a | designated  | person  | of the | company as | per t   | he code   | for        | Trading in th | e secu | rities |
|------------------------|---------|-------------|---------|--------|------------|---------|-----------|------------|---------------|--------|--------|
| of the Company residin | ng at   |             |         |        | , am desir | ous of  | trading   | in         | shares        | of     | the    |
| Company as mentioned   | d in my | application | dated _ |        | pre-cleara | nce tra | ansaction | <b>1</b> . |               |        |        |

I further declare that I am not in possession of any unpublished price sensitive information ("**UPSI**") up to the time of signing this undertaking. In the event that I have access to or receive any UPSI after signing of this undertaking but before executing the transaction for which approval is sought, I shall inform the Compliance Officer of the same and shall completely refrain from trading in the securities of the Company until such information becomes public.

I declare that I have not contravened the provisions of this code as notified by the Company from time to time.

In the event of this transaction being in violation of the code or the applicable laws, (a) I will, unconditionally, release, hold harmless and indemnify to the fullest extent, the Company and its directors and officers, (the 'indemnified persons') for all losses, damages, fines, expenses, suffered by the indemnified persons, (b) I will compensate the indemnified persons for all expenses incurred in any investigation, defense, crisis management or public relations activity in relation to this transaction and (c) I authorize the Company to recover from me, the profits arising from this transaction and remit the same to the Securities and Exchange Board of India ("SEBI") for credit of the Investor Protection and Education Fund administered by the SEBI.

I undertake to submit the necessary report within two days of execution of the transaction/ a 'Nil' report if the transaction is not undertaken.

If approval is granted, I shall execute the trade within seven days of the receipt of approval failing which I shall seek pre-clearance afresh. I declare that I have made full and true disclosure in the matter.

Signature: Name: Employee Code/ID: Designation:



#### DISCLOSURE OF TRANSACTIONS

## (TO BE SUBMITTED WITHIN 2 TRADING DAYS OF TRANSACTION / TRADING IN SECURITIES OF THE COMPANY)

To, The Compliance Officer, Raj Television Network Limited.

I hereby inform that I,

- i. have not bought / sold/ subscribed any securities of the Company
- ii. have bought/sold/subscribed to\_\_\_\_\_\_securities as mentioned below on \_\_\_\_\_(date)

(Strike out whichever is not applicable)

| Name of holder | No. of securities<br>traded | Bought/sold/<br>subscribed | DP ID/ClientID/<br>Folio No. | Price (Rs.) |
|----------------|-----------------------------|----------------------------|------------------------------|-------------|
|                |                             |                            |                              |             |
|                |                             |                            |                              |             |
|                |                             |                            |                              |             |

I declare that the above information is correct and that no provisions of the Company's Code and/or applicable laws/regulations have been contravened for effecting the above said Transactions(s).

Signature: Name: Employee Code/ID: Designation:



## FORM A

#### SEBI (Prohibition of Insider Trading) Regulations, 2015

[Regulation 7 (1) (b) read with Regulation 6(2) - Disclosure on becoming a director/KMP/Promoter/Member of the promoter group]

Name of the company: \_\_\_\_\_

ISIN of the company:

Details of Securities held on appointment of Key Managerial Personnel (KMP) or Director or upon becoming a Promoter or member of the promoter group of a listed company and immediate relatives of such persons and by other such persons as mentioned in Regulation 6(2).

| Name, PAN,<br>CIN/DIN | Category of Person<br>(Promoter or Member<br>of promoter         | Date of appointment<br>of Director/ KMP OR<br>Date of becoming | Securities held a<br>becoming Pro<br>member of the<br>group/appoin<br>Director/          | % of |              |  |
|-----------------------|--|--|--|------|--------------|--|
| Address<br>contact    | group/KMP/Directors/<br>immediate relative<br>to/others<br>etc.) | Promoter/ member<br>of the promoter<br>group                   | Type of<br>security (For<br>eg: Shares,<br>Warrants,<br>Convertible-<br>debentures etc.) | No.  | Shareholding |  |
|                       |  |  |  |      |              |  |
|                       |  |  |  |      |              |  |

**Note:** "Securities" shall have the meaning as defined under regulation 2(1)(i) of SEBI (Prohibition of Insider Trading) Regulations, 2015.

Details of Open Interest (OI) in derivatives of the company held on appointment of Key Managerial Personnel (KMP) or Director or upon becoming a Promoter or member of the promoter group of a listed company and immediate relatives of such persons and by other such persons as mentioned in Regulation 6(2).

| Open Interest of the Future contracts held at the time of Open Interest of the Option Contracts held at the time |  |                |                            |  |                                  |  |  |  |  |  |  |
|--|--|----------------|----------------------------|--|----------------------------------|--|--|--|--|--|--|
| becoming Prom  | oter/member of                                 | the promoter   | of becoming                | gPromoter/member                             | of the promoter                  |  |  |  |  |  |  |
| group/appo   | intment of Dire                                | ctor/KMP       | group/                     | appointment of Dir                           | ector/KMP                        |  |  |  |  |  |  |
| Contract   | Number of<br>Units<br>(contracts<br>*lot size) | Notional value | Contract<br>specifications | Number of units<br>(contracts * lot<br>size) | Notional value In<br>Rupee terms |  |  |  |  |  |  |
|  |  |                |                            |  |                                  |  |  |  |  |  |  |

Note: In case of Options, notional value shall be calculated based on premium plus strike price of options

Signature: Name: Employee Code/ID: Designation:



## FORM B

## SEBI (Prohibition of Insider Trading) Regulations, 2015 [Regulation 7 (2) read with Regulation 6(2) – Continual Disclosure]

Name of the company: \_\_\_\_\_\_ ISIN of the company: \_\_\_\_\_

Details of change in holding of Securities of Promoter, Member of the Promoter Group, Designated Person or Director of a listed company and immediate relatives of such persons and other such persons as mentioned in Regulation 6(2).

| Name, PAN<br>CIN/ DIN,           | promoter   | acquisition/c  | ecurities held prior to<br>acquisition/disposal |                          | Securities acquired/Disposed |       |   | Securitie:<br>acquisitic   | Date of<br>allotment<br>advice/<br>acquisition of<br>shares/<br>disposal of<br>shares<br>specify |  | Date of | Mode of<br>acquisition /<br>disposal (on<br>market/public | Exchange on<br>which the   |                       |
|----------------------------------|--|--|---|--------------------------|------------------------------|-------|---|--|--|--|---------|---|--|-----------------------|
| & address<br>with<br>Contact nos | group/<br>designated<br>.person/ KMP/<br>Directors<br>/immediate<br>relative to/<br>others etc.) | Type of<br>security (For<br>eg Shares,<br>Warrants,<br>Convertible<br>Debentures,<br>Rights<br>entitlements<br>etc.) | No. and<br>% of<br>share<br>holding             | Warrants,<br>Convertible | No                           | Value | Transaction<br>Type<br>(Purchase/<br>Sale/ Pledge<br>Revocation<br>/ Invocation/<br>Others Please<br>specify) | Type of<br>security (For<br>eg.Shares,<br>Warrants,<br>Convertible<br>Debentures<br>/Rights<br>Entitlements<br>etc.) | ty (For<br>Shares,<br>vertible<br>entures<br>Rights<br>tements                                   |  | То      | intimation to<br>company                                  | / rights/<br>preferential offer /<br>off market/ Inter-<br>se transfer, ESOPs<br>etc.) | trade was<br>executed |
|                                  |  |  |   |                          |                              |       |   |  |  |  |         |   |  |                       |

Note: "Securities" shall have the meaning as defined under regulation 2(1)(i) of SEBI (Prohibition of Insider Trading) Regulations, 2015.

Details of trading in derivatives on the securities of the company by Promoter, member of the promoter group, designated person or Director of a listed company and immediate relatives of such persons and other such persons as mentioned in Regulation 6(2).

|          | Trading in derivatives<br>(Specify type of contract, Futures or Options etc) |                |                         |                |                         |                     |  |  |  |  |  |
|----------|--|----------------|-------------------------|----------------|-------------------------|---------------------|--|--|--|--|--|
| Туре     | Contract   |                | Buy<br>Number of units* |                | Sell<br>Number of units | which the trade was |  |  |  |  |  |
| contract | specifications   | Notional Value | (contracts lot size)    | Notional Value | (contracts * lot size)  | executed            |  |  |  |  |  |
|          |  |                |                         |                |                         |                     |  |  |  |  |  |
|          |  |                |                         |                |                         |                     |  |  |  |  |  |

Note: In case of Options, notional value shall be calculated based on Premium plus strike price of options.



## Annexure 6

## FORM C (Indicative format)

## SEBI (Prohibition of Insider Trading) Regulations, 2015 Regulation 7(3) – Transactions by other connected persons as identified by the Company

Details of trading in securities by other connected persons as identified by the company

| Name,      | Connectin | Securities he | ld     | Securities ac | quire | ed/Dis | posed      | Securities he |          | Date of     |      |            | Mode of          | Excha |
|------------|-----------|---------------|--------|---------------|-------|--------|------------|---------------|----------|-------------|------|------------|------------------|-------|
| PAN,       | with      | prior to      |        |               |       |        |            | acquisition/  | disposal | allotment   |      | intimation | acquisition /    | nge   |
| CIN/ DIN,  | Company   | acquisition/  |        |               |       |        |            |               |          | advice/     |      | to         | disposal (on     | on    |
| & address  |           | disposal      |        |               |       |        |            |               |          | acquisition | of   | company    | market/publi c/  | which |
| with       |           | -             |        |               |       |        |            |               |          | shares/     |      |            | rights/          | trade |
| Contact    |           |               |        |               |       |        |            |               |          | disposal of |      |            | preferential     |       |
| nos. of    |           |               |        |               |       |        |            |               |          | shares spe  | cify |            | offer / off      |       |
| other      |           | Type of       | No.    | Type of       | No.   | Valu   | Transactio | Type of       | No. and  | From        | То   |            | market/ Inter-se |       |
| connected  |           | security      | and %  | Security      |       | e      | n          | security      | % of     |             |      |            | transfer,        |       |
| persons as |           | (For eg       | of     | (For eg.      |       |        | Type       | (For eg.      | Shareho  |             |      |            | ESOPs            |       |
| identified |           | Shares,       | share  | Shares,       |       |        | (Purch     | Shares,       | lding    |             |      |            | etc.)            |       |
| by the     |           | Warrants,     | holdin | Warrants,     |       |        | ase/       | Warrants,     | 0        |             |      |            |                  |       |
| company    |           | Convertible   | g      | Convertibl    |       |        | Sale/      | Convertibl    |          |             |      |            |                  |       |
|            |           | Debentures    | 0      | е             |       |        | Pledge     | e             |          |             |      |            |                  |       |
|            |           | ,Rights       |        | Debenture     |       |        | /Revocati  | Debenture     |          |             |      |            |                  |       |
|            |           | entitlement   |        | s, Rights     |       |        | on/        | s/Rights      |          |             |      |            |                  |       |
|            |           | etc.)         |        | Entitleme     |       |        | Invocatio  | Entitleme     |          |             |      |            |                  |       |
|            |           | ,             |        | nts etc.)     |       |        | n)         | nts etc.)     |          |             |      |            |                  |       |
|            |           |               |        |               |       |        | í.         |               |          |             |      |            |                  |       |
|            |           |               |        |               |       |        |            |               |          |             |      |            |                  |       |
|            |           |               |        |               |       |        |            |               |          |             |      |            |                  |       |

Note:

(i) "Securities" shall have the meaning as defined under regulation 2(1)(i) of SEBI (Prohibition of Insider Trading) Regulations, 2015.

(ii) Value of transaction excludes taxes/brokerage/any other charges

Details of trading in derivatives on the securities of the company by other connected persons as identified by the company

| Trading in der   | Trading in derivatives (Specify type of contract, Futures or Options etc) |                   |   |                   |   |              |  |  |  |  |  |  |
|------------------|---|-------------------|---|-------------------|---|--------------|--|--|--|--|--|--|
| Type of contract | Contract  |                   | Buy   |                   | Sell                                      | was executed |  |  |  |  |  |  |
|                  | specifications  | Notional<br>Value | Number of units<br>contracts<br>* lot size) | Notional<br>Value | Number of units<br>(contracts * lot size) |              |  |  |  |  |  |  |
|                  |   |                   |   |                   |   |              |  |  |  |  |  |  |

Note: In case of Options, notional value shall be calculated based on premium plus strike price of options.

Signature: Name: Employee Code/ID: Designation:



### Annexure – 7

## POLICY AND PROCEDURE FOR INQUIRY IN CASE OF LEAK OF UNPUBLISHED PRICE SENSITIVE INFORMATION OR SUSPECTED LEAK OF UNPUBLISHED PRICE SENSITIVEINFORMATION

#### Preamble

This Policy is framed with an aim to implement a structured procedure for investigation in case of leak or suspected leak of UPSI.

## Applicability

This policy shall apply to all Insiders and any other persons as assigned by law from time to time.

Process of inquiry in case of leak of UPSI or suspected leak of UPSI

1. Information (written or oral or electronic) regarding a leak or suspected leak of UPSI may be received by the Company from the following sources:

A. Internal:

- i. Whistleblower vide the whistleblower process as illustrated in the Infosys Whistleblower Policy;
- ii. Any leak or suspected leak of UPSI detected through the internal controls implemented by the Company.
- B. External: Any entity, including Registrar and Share Transfer Agent, Depository, Stock Exchange, Regional Director, Registrar of Companies, regulatory / statutory authority or any other department of Central or State Government, whether based on the complaint received from a whistleblower or otherwise.

(above information shall be collectively referred to as "Complaint(s) for the purpose of this Policy")

2. The Managing Director or Chief Financial Officer shall report the Complaint to the Audit Committee within a reasonable time from the date of receipt of the Complaint;

The Audit Committee shall review the Complaint and shall discuss with the Managing Director on potential next steps including but not limited to seek additional information to consider an investigation, disclosure requirements to the regulatory authorities, appointment of an investigation panel consisting of internal employees or external agencies. If the Complaint implicates the Managing Director and/or Company Secretary, then they shall recuse themselves from the said inquiry process;

- 3. If the Audit Committee mandates an investigation, then the identified panel of investigators shall conduct the investigation into the Complaint(s) and present their findings to the Managing Director. The executive summary of the investigation shall be reported to the Audit Committee by the Managing Director;
- 4. Based on the update provided by the Managing Director, the Audit Committee shall put forward its recommendation to the Board. The Board, on receipt of such recommendation and after due review/deliberations, shall decide on the next steps;
- 5. The Board shall have the power to amend any of the provisions of this Policy, substitute any of the provisions with a new provision and also replace this Policy entirely with a new Policy;
- 6. Words and expressions used and not defined in this Policy but defined in the Securities and Exchange Board of India Act, 1992, the Securities Contracts (Regulation) Act, 1956, the Depositories Act, 1996 or the Companies Act, 2013 and rules and regulations made thereunder shall have the meanings respectively assigned to them in those legislation.



## Annexure – 8

#### ILLUSTRATIVE LIST OF LEGITIMATE PURPOSE

In following cases, the sharing of UPSI would be considered as having been shared for a Legitimate Purpose:

- a) Under any proceedings or pursuant to any order of courts or tribunals; Example: National Company Law Tribunal, National Company Law Appellate Tribunal, Quasi-judicial authority, Other Appellate Tribunals, Arbitration Proceedings, etc.
- b) For investigation or inquiry or review (internal or external) or request for information by statutory or governmental authorities or any other administrative body recognized by law;
  Example: Any call for information or query received from Ministry of Corporate Affairs, Income Tax Authority, SEBI, Stock exchanges, Reserve Bank of India, Sectoral Regulatory Body, etc.
- c) In compliance with applicable laws, regulations, rules and requirements; Example: Company Law, Securities Law, Income Tax Law, Banking Law, etc.
- d) Arising out of any contractual obligations entered by the Company set forth in any contract, agreement, arrangement, settlement, understanding or undertaking;
- e) Sharing the information with intermediaries and fiduciaries such as auditors, merchant bankers, management consultants, partners, collaborators or other advisors or consultants;
- f) For the purpose of legal, financial or any other professional advice to be obtained or for accounting or audit or for defense to be prepared for litigation or dispute resolution;
- g) For transactions that would entail an obligation to make an open offer under the Securities and Exchange Board of India (Substantial Acquisition of Shares and Takeovers) Regulations, 2011 ('Takeover Regulations') where the board of directors of the company is of opinion that sharing of such information is in the best interests of the company.
- h) For a transaction that does not attract the obligation to make an open offer under the takeover regulations but where the board of directors of the company is of opinion that sharing of such information is in the best interests of the company.

The transaction referred to above may include acquisitions, merger, amalgamations or any other corporate restructuring, seeking advice in relation to legal aspects involved in such transactions including carrying due diligence of Target/ Merging Companies or seeking advice on commercial aspects including structuring or valuation of such transactions. The information that constitutes UPSI needs to be made Generally available information at least two trading days prior to the proposed transaction being effected in such form as it is adequate and fair to cover all relevant and material facts;

- i) Sharing financial information for preparation of consolidated financial statements of holding company;
- j) Sharing information with statutory auditors, secretarial auditors, internal auditors or cost auditors in the course of performance of their duties or otherwise while obtaining any certificate, comfort or confirmation required from them, including for placing any transaction for approval before the Board;
- k) For all those activities done by the Company in furtherance of its objects as listed in its memorandum of association.

## Approved by: